



DISCIPLINE GUIDELINES

**Approved by
Sk'elep School BoG**

July 7, 2004

SK'ELEP SCHOOL OF EXCELLENCE POLICY

Reference Topic: Discipline
Reference No: Disk 2

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Discipline Guidelines

Policy Statement/Goals

These discipline guidelines were developed by the Sk'elep School Board for the following purposes:

- a) To have a school/community discipline framework which encompasses the needs and expectations of the community, the students, and the school staff
- b) To deter inappropriate behaviour in students
- c) To encourage parent/guardian partnership in education
- d) To maintain fair and just discipline practices
- e) To provide follow-up and re-direction plans

It is understood that each child is responsible, and will be held accountable, for his or her behaviour.

Discipline Framework

The following guidelines are meant to serve as a framework from which to conduct School discipline. These guidelines are not prescriptive. Each child is unique, and each situation will be dealt with in a case by case manner. Each case will be managed and responded to at the discretion of the Principal, based on the severity and type of discipline incident and any possible impacts of the incident on the School as a whole. Such discretion may include referral to the Board of Governors and/or referral to community Elders for traditional management.

Regulations

1. Damage to School or Others Property

- a) Damaged property will have to be cleaned, repaired or replaced by the student or parent/guardian; any costs for repair, cleaning or replacement will be covered by the student or the parent/guardian.
- b) If there is not compliance with this regulation, alternate arrangements will be determined by the Principal.

2. Swearing

- a) Recurring incidence of swearing will result in a phone call to parent/guardian.
- b) Swearing beyond reasonable limits will result in a suspension from school.
- c) A follow-up and re-direction plan will be implemented.

3. Put-Downs/Name Calling/Bullying

- a) Student will be provided a reminder.
- b) Student will be required to apologize.
- c) Recurring put-downs will result in phone call to parent/guardian.
- d) Put-downs beyond reasonable limits may result in school suspension.
- e) A follow-up and re-direction plan will be implemented.

4. Back-Talk

- a) Student will be provided with a reminder.
- b) Student will be given a time out.
- c) Recurring back-talk will result in a phone call to parent/guardian.
- d) Back-talk beyond reasonable limits may result in suspension.
- e) A follow-up and re-direction plan will be implemented.

5. Uncooperative Behaviour

- a) Student will be provided with a reminder.
- b) Student will engage in a problem solving talk with the teacher.
- c) Recurring uncooperative behaviour will result in student engaging in problem solving talk with Principal followed by a phone call to parents/guardians.
- d) Uncooperative behaviour reasonable limits will result in a meeting with parents/guardians.
- e) Continued uncooperative behaviour may result in suspension.
- f) A follow-up and re-direction plan will be implemented.

6. Failure To Complete Homework

- a) Student will be provided with a reminder.
- b) Student will engage in a problem solving talk with the teacher and agree to an improvement plan.
- c) Recurring behaviour will result in phone call to parents/guardians.
- d) Continued behaviour will result in meeting with the parents/guardians.
- e) Ongoing failure to complete homework may result in suspension.
- f) A follow-up and re-direction plan will be implemented.

7. Rough Play

- a) Any student playing rough (that is, in a manner that could harm another student) will be given a reminder.
- b) Continued rough play may result in detention.
- c) Recurring rough play may result in a phone call to parent/guardian.
- d) Rough play beyond reasonable limits may result in a meeting with parents.
- e) Continued rough play may result in a school suspension.
- f) A follow-up and re-direction plan will be implemented.

8. Rough Play Resulting in Injury

- a) Student will be provided with a reminder.
- b) A phone call to all parents/guardians of children involved.
- c) Repeated rough play resulting in injury may result in a meeting with parent/guardian, student, teacher and Principal.
- d) Continued rough play resulting in injury may result in a school suspension or expulsion.
- e) A follow-up and re-direction plan will be implemented.

9. Hitting, Kicking, Spitting, Punching with Intent to Injure

- a) Student will be provided with a reminder.
- b) Student will receive a detention and parent/guardian will be notified.
- c) Recurring behaviour may result in meeting with parent/guardian.
- d) Continued behaviour may result in suspension or expulsion.
- e) A follow-up and re-direction plan will be implemented.

10. Hitting, Kicking, Punching That Results in Injury

- a) Phone calls will be made to parents/guardian of all students involved.
- b) Recurring behaviour may result in parent/guardian meeting.
- c) Continued behaviour may result in suspension or expulsion.
- d) A follow-up and re-direction plan will be implemented.

11. Not Following Basic School Rules and Behavioural Expectations

- a) Student will be provided with reminder.
- b) Recurring incidents will result in detention or time out.
- c) Continued unacceptable behaviour will result in phone calls to parents/guardians.
- d) Continued unacceptable behaviour will result in meeting with parents/guardians.
- e) Continued unacceptable behaviour may result in suspension or expulsion.
- f) A follow-up and re-direction plan will be implemented.

Phone Calls Home

During disciplinary actions and responses, it is important to communicate with parents and guardians regarding the situation. Phone calls to parents or guardians are made for the following purposes:

- a) to seek a mutual solution to the issue/problem
- b) to inform the parent/guardian of their child's behaviour
- c) to allow the family to deal with the situation and develop a family solution to the behaviour problem